

# CD REQUEST FORM

*Cost is \$25.00 per CD, per hearing date.*

**NOTE: requests cannot be processed without submission of completed form AND payment.**

(CDs are only available for hearings AFTER March 22, 2006)

**PLEASE MAKE CHECK OR MONEY ORDER PAYABLE TO:  
COMMISSIONERS OF CARROLL COUNTY**

TO: Carroll County Circuit Court Reporters  
Courthouse Annex – Room 107  
55 North Court Street  
Westminster MD 21157  
Ph: 410-386-2329 | Fax: 410-848-0984  
Email: [transcript-cd@carrollcountymd.gov](mailto:transcript-cd@carrollcountymd.gov)

DATE:

CASE NAME:

CASE NUMBER:

REQUESTED HEARING DATE:

JUDGE/MASTER:

DATE NEEDED BY:

YOUR NAME:

ADDRESS:

PHONE NUMBER:

FAX NUMBER:

**PLEASE NOTE:** CDs are made from the original master recording; duplication is strictly prohibited.

They are not certified for court use, they are provided for verification of testimony only.

They may not be used as the official court record in place of a transcript. Additionally, only transcripts prepared and certified by this Court's transcription company are deemed official and can be admitted as evidence. Any broadcast of these recordings is strictly prohibited. CDs only play on computers equipped with Windows 98 or higher.